

**IRON MOUNTAIN INCORPORATED
ANNUAL MEETING OF STOCKHOLDERS**

May 30, 2024

RULES OF CONDUCT AND PROCEDURES

Welcome to the 2024 Annual Meeting of Stockholders (the “Annual Meeting”) of Iron Mountain Incorporated (the “Company”). It is our desire to conduct a fair and informative Annual Meeting. We will observe the following Rules of Conduct and Procedures:

1. Our Company’s Bylaws describe requirements for meetings of our stockholders and the Chair of the Board of Directors will convene the meeting in accordance with those requirements.
2. Because this is a meeting of our stockholders, only our stockholders of record as of the close of business on April 2, 2024, or their valid proxy holders, are permitted to ask questions and vote at the virtual Annual Meeting. To vote or submit questions, please login as a Stockholder by entering the 16-digit control number you received with your proxy materials. If you have voted your shares prior to the start of the Annual Meeting, your vote has been received by the Company’s inspector of elections and there is no need to vote those shares during the Annual Meeting, unless you wish to revoke or change your vote.
3. We will strictly follow the agenda as we conduct the meeting.
4. Following the formal portion of the Annual Meeting, the Company will address appropriate questions from stockholders regarding the Company. Such questions may be submitted in the field provided in the web portal during the Annual Meeting.
5. To allow us to answer questions from as many stockholders as possible, it will help us if questions are succinct and cover only one topic per question. Each question should include your name. Questions from multiple stockholders on the same topic or that are otherwise related may be grouped, summarized and answered together.
6. To ensure all stockholders in attendance have the opportunity to ask questions and receive responses from the Company, we may limit each stockholder to one question.

7. Stockholder questions are welcome, but conducting the business set out in the agenda for the benefit of all stockholders will be paramount. The Company does not intend to address any questions that are, among other things:
 - irrelevant to the business of the Company or to the business of the Annual Meeting;
 - related to material non-public information of the Company;
 - related to personal concern or grievance;
 - derogatory references to individuals or that are otherwise in bad taste;
 - repetitious statements already made by another stockholder;
 - in furtherance of the stockholder's personal or business interests;
 - related to complaints about Company products or services, or suggestions for product and service innovations; or
 - out of order or not otherwise appropriate for the conduct of the Annual Meeting as determined by the Chair or Corporate Secretary in their reasonable judgment.
8. If there are any matters of individual concern to a stockholder and not of general concern to all stockholders, or if a question posed was not otherwise answered, such matters may be raised separately after the Annual Meeting by contacting Investor Relations at:

Gillian Tiltman
Senior Vice President, Head of Investor Relations
gillian.tiltman@ironmountain.com
(617) 286-4881
9. In the event of a technical malfunction or other significant issue that disrupts the Annual Meeting, the Chair of the Board may adjourn, recess, or expedite the Annual Meeting, or take such other action deemed appropriate under the circumstances.
10. If technical issues, such as loss of audio or webcast connection, occur before or during the Annual Meeting, we ask stakeholders to standby while we try to resolve the technical issue. We will strive to resume the Annual Meeting prompt or otherwise provide an update relating to the Annual Meeting, including any adjournment.

Technical Support

We will have technicians ready to assist you with any technical difficulties you may have accessing the virtual Annual Meeting. If you encounter any difficulties accessing the virtual

meeting during check-in or the meeting, please call the technical support number that will be posted on the virtual meeting platform log-in page.

Thank you for your cooperation and for joining the Company at the Annual Meeting.

